

# Branch Lending Specialist

**Pay:** Competitive hourly rate base on experience

**Job Type:** Full-time

**Work Setting:** In-Person

**Location:** Weston, WI

## Full job description

At Cloverbelt Credit Union (CCU), **Our People Make the Difference**. As a growing, community-focused financial institution, we pride ourselves on delivering exceptional services to our members because **Where You Bank Does Make a Difference**.

We're looking for a knowledgeable, service driven **Lending Specialist** to join our Weston branch team! This role blends consumer lending expertise with front-line member services, making it ideal for someone who enjoys building relationships, helping members reach their financials goals, and supporting branch operations.

### What You'll Do:

As a Lending Specialist, you'll support members by combining consumer lending expertise with branch member services.

- Interview members, process consumer loan applications, and communicate loan decisions
- Prepare loan documents, disburse funds, and explain terms and disclosures
- Support indirect lending and loan processing activities
- Open and service member accounts, perform transactions, and assist with account maintenance
- Assist members with debit cards, credit cards, online banking, and digital services
- Identify member needs and recommend appropriate CCU products and services
- Work collaboratively with branch and lending teams to deliver an exceptional member experience

### What We're Looking For:

- High school diploma or equivalent required
- Prior experience in consumer lending and member services preferred
- Strong communication, problem-solving, and interpersonal skills
- Ability to manage multiple priorities in a fast-paced environment
- Attention to detail with strong organizational skills
- Comfort handling confidential information with discretion
- Proficiency with Microsoft Office and general computer systems
- Intermediate math skills (rates, ratios, percentages, etc.)
- Positive attitude and commitment to delivering excellent member service

### Why Join CCU?

- Supportive and community-driven workplace culture
- Opportunity for professional growth and leadership development

- Comprehensive benefits package including:
  - 401(k) with employer match
  - Health, dental, and vision insurance
  - Flexible spending account
  - Disability and Life Insurance
  - Paid time off
  - Ongoing training and career development

Join a team where **Our People Make a Difference** and where your leadership will too. Apply today by submitting your resume. We look forward to hearing from you!